



## Our charges for debt collection in Scotland – 15 May 2023

### Letters before Action

**Standard letter before action (LBA): £20.00 (+VAT)**

**Business to business (Late Payment of Commercial Debts (Interest) Act 1998) letter before action including interest and compensation calculations: £20.00 (+VAT)**

Note: both the above LBA prices include taking initial instructions, issuing the LBA and reporting back/obtaining further instructions.

Additional work in obtaining payment from the debtor including negotiations will be charged at £10.00 (+ VAT) per letter/telephone up to a maximum of 10 letters/telephone calls, when a full costs estimate will be given.

### Issuing Court Proceedings

Fixed fee includes: preparation of Claim, issue of proceedings at court, service of the same and obtaining an Extract (Judgment)

Debt amount £	Burnetts professional charges (+VAT)  (Approximate amount recoverable from debtor is shown in brackets) £	Court Fees  (recoverable from debtor)	Possible Additional Disbursements * (recoverable from debtor)
200-1000	300.00 (200.00)	110.00	104.00
1001-2500	350.00 (250.00)	110.00	104.00
2501-5000	400.00 (300.00)	110.00	104.00
5001 +	500.00 (375.00)	138.00	104.00





# Burnetts

Law. People. Business.

Victoria House, Wavell Drive, Rosehill, Carlisle. CA1 2ST | DX63005 CARLISLE  
t: 01228 552222 f: 01228 522399 e: info@burnetts.co.uk www.burnetts.co.uk

\* If we are unable to prove service of the Claim which will be sent by recorded delivery for example the debtor refuses to accept delivery of it, it will require to be served by the Sheriff Officers who will charge approximately between £60.00 and £100.00 plus VAT.

Please note that 50% of any interest or the fixed charge recoverable under the Late Payment of Commercial Debts (Interest) Act 1998 as amended will be retained by our Scottish Agents if proceedings are issued.

Once Decree (judgment) has been obtained the Sheriffs' Officers will execute a Charge for Payment on the debtor. There will be an addition cost of approximately £50.00 plus VAT for this.

### Enforcement of Extracts (Judgments) against debtors residing in Scotland

#### Letters of Inhibition

(Similar to Charging Orders in England and Wales)

<b>Professional Fees and Disbursements</b>
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(non recoverable)
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£250.00 plus VAT
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#### Sheriff Attachments

(Similar to Instructing Bailiffs/High Court Enforcement Officers in England and Wales)

<b>Professional Fees</b>	<b>Sheriff Officers' Fees</b>
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(non recoverable)	(Recoverable)
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£200.00 plus VAT	Approximately 10% of the value of the debt
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Also at: 3a Lakeland Business Park, Lamplugh Road, Cockermouth, CA13 0QT t: 01900 510366 f: 01900 823701 | DX324701 COCKERMOUTH 2  
Milburn House, Dean Street, Newcastle upon Tyne, NE1 1LE t: 0191 300 1833 f: 0191 285 2058 | DX61027 NEWCASTLE UPON TYNE  
Unit 6, Hobson Court, Gillan Way, Penrith, CA11 9GQ t: 01768 800855 f: 01768 895666 | DX63303 PENRITH

Burnetts Solicitors LLP is a limited liability partnership registered in England & Wales, number OC429221. The registered office is Victoria House, Wavell Drive, Carlisle, CA1 2ST where a list of members is kept. Burnetts is a trading style of Burnetts Solicitors LLP. Unless otherwise indicated, either expressly or by the context, we use the word "partner" to describe a member of Burnetts Solicitors LLP or an employee of Burnetts Solicitors LLP in their capacity as such.

Burnetts Solicitors LLP is authorised and regulated by the Solicitors Regulation Authority no. 838512

Please note: we do not accept service of court documents by email





## Scottish Insolvency Proceedings

### Pre-Sequestration/Liquidation demands

These fees are on the basis that if the debt or part of are recovered that payment is made through our agents as they will collect their additional fees direct from the debtor. Therefore once instructed, you should not accept any offer or payment direct until you are aware of your liability of fees as our agents would require you to pay their fees in these circumstances.

#### **Liquidation - Short Form Demand Letters (48 hours)**

These are recommended for business to business debts as opposed to Issuing Court Proceedings as they are generally very effective at recovering the debt.

<b>Professional Fees</b> (Potentially £275.00 plus Vat recoverable)	<b>Sheriff Officers' Fees</b> (Recoverable)
£350.00 plus VAT	£104.00

#### **Sequestration - Statutory Demand (21 days)**

<b>Professional Fees</b> (Potentially £150.00 plus VAT recoverable)	<b>Sheriff Officers' Fees</b> (Recoverable from debtor)
£400.00 plus VAT	£104.00

## Liquidation/Sequestration Proceedings

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## Liquidation Proceedings

(Amount recoverable from debtor is shown in brackets)

Professional fees (+VAT) £	Court fee £	Approximate Disbursements/ Sheriff Officers Fees £
500.00 (300.00)	122.00 (122.00)	150.00 (150.00)

## Sequestration (Scottish Bankruptcy)

(Amount recoverable from debtor is shown in brackets)

Professional fees (+VAT) £	Court fee £	Approximate Disbursements/ Sheriff Officers Fees £	Accountant in Bankruptcy Fee £
650.00 (450.00)	138.00 (138.00)	200.00 (200.00)	450.00 (450.00)

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